



Attach your photo here

POSTGRADUATE APPLICATION FORM

INSTRUCTIONS

This form should be completed and submitted to the ZCAS University, Stand No 5309 Dedan Kimathi Road, P.O. Box 35243, Lusaka, Zambia together with copies of certificates, transcripts of results and other documents relevant to your application stated.

SELECT THE MODE OF STUDY (Please Tick as appropriate)

FULL TIME PART TIME/EVENING DISTANCE EDUCATION

MASTER PROGRAMMES	Please Tick		
	FT	PT	DE
Executive MBA – ZCAS University			
Master of Laws in Corporate and Commercial Law – ZCAS University			
Master of Laws in Taxation and Investment Law – ZCAS University			
Master of Science in Project Management – ZCAS University			
Master of Science in Economics and Finance – ZCAS University			
Master of Science in Financial Services – ZCAS University			
Master of Science in Information Technology – ZCAS University			
Master of Science/ Postgraduate Certificate, Information Systems Management – University of Greenwich			
MBA – Finance – ZCAS University			
MBA – Procurement and Logistics – ZCAS University			
MBA – ZCAS University			
MBA/MA International Business – University of Greenwich			
MBA/MA Logistics Management – University of Greenwich			
DOCTORAL DEGREE PROGRAMMES			
Doctor of Business Administration (DBA) – ZCAS University			

Part A. Personal Details

- 1. Surname (Dr/Mr/Mrs/Ms/Other)
.....
- 2. First Name/Middle Names
.....
- 3. Postal Address.....
- 4. E-mail address.....
- 5. Phone Number (Business)..... Home Tel: No.....
- 6. Nationality.....Sex: *Male/Female*.....
- 7. N R C / Passport No.....
- 8. Place of Birth.....Date of Birth.....
- 9. Name and address of Next of Kin.....

Part B. Education Background

10. Academic Or Professional Qualifications (List your qualification starting with the latest)

Institution	Qualification	Year Obtained

Part C. Supporting statement

11. Make a brief statement explaining why you have chosen to apply the programme.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

12. Employment (List under the following headings starting with the current)

From	To	Position	Organisation

Part D. Sponsors Details

13. Name of Sponsor(s).....

Postal Address:.....Telephone.....

14. How did you find out about ZCAS University?

- Radio
- Friends or Relatives
- Television
- ZCAS U adverts
- Internet (Website)
- Career Fair Services
- Employer
- ZCAS U promotion

15. DECLARATION(S) TO BE SIGNED BY THE APPLICANT

- I understand that my eligibility will be based solely on official documents about my qualifications that I have sent to ZCAS University.
- I understand that all applicable fees will be charged at the current rate. I understand that, if admitted as a student I must pay tuition and other fees to the ZCAS University.
- I declare that the information I have given on this form is correct.
- I understand that any false or misleading statement in this form could lead to disciplinary action being taken against me and/or may invalidate any decision reached on this application.
- I promise to work hard in all of my class assignment.
- I promise to observe Monday as a Professional day.

Signature of Applicant **Date**.....

16. OFFICE USE ONLY

Accepted		Proposed for Alternative Programme		Rejection	
-----------------	--	---	--	------------------	--

ATTACH THE FOLLOWING

- Copy of the NRC (Zambian only)
- Passport and Copy of the Study permit (Non Zambian)
- School Results/Certificate
- Any relevant Qualification to support the application
- Attach a CV
- Attach a recommendation letter proving more than two years work experience at supervisory level.