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APPLICATION FORM FOR UNDERGRADUATE PROGRAMMES

INSTRUCTIONS

This form should be completed and submitted to the ZCAS University, Stand No 5309 Dedan Kimathi Road, P.O. Box 35243, Lusaka, Zambia together with copies of certificates, transcripts of results and other documents relevant to your application stated.

Select the mode of Study

FULL TIME PART TIME/EVENING DISTANCE EDUCATION

UNDERGRADUATE PROGRAMMES	FT	PT	DE
ACCOUNTING, ECONOMICS AND FINANCE PROGRAMMES			
Bachelor of Accounting – ZCAS University			
Bachelor of Accounting and Finance – University of Zambia			
Bachelor of Science (Hons) Applied Accounting – Athlone Institute of Technology			
Bachelor of Arts in Economics – ZCAS University			
Bachelor of Management Accounting – ZCAS University			
Bachelor of Arts in Financial Services – University of Zambia			
Bachelor of Economics and Finance – University of Zambia			
Bachelor of Science in Banking and Finance – ZCAS University			
Bachelor of Science in Development Finance – ZCAS University			
Bachelor of Science in Finance and Investment Management – ZCAS University			
ICT AND COMPUTING PROGRAMMES			
Bachelor of Science (Hons) Computing (Computer Networks Engineering) – ZCAS University			
Bachelor of Science (Hons) Computing (Internet Technology and Computing) – ZCAS University			
Bachelor of Science (Hons) Computing (Mobile Computing) – ZCAS University			
Bachelor of Science (Hons) Computing – University of Greenwich			
Bachelor of Science in Information Technology – ZCAS University			
Bachelor of Science in Business Mathematics with Computing – ZCAS University			
Bachelor of Science in Security and Crime Science – ZCAS University			
Bachelor of Science in Business Computing – University of Zambia			

EDUCATION PROGRAMMES			
Bachelor of Accounting with Education – University of Zambia			
Bachelor of Commerce with Education – ZCAS University			
Bachelor of Computing with Education – University of Zambia			
BUSINESS AND MANAGEMENT PROGRAMMES			
Bachelor of Arts (Hons) in Business Purchasing and Supply Chain Management – University of Greenwich			
Bachelor of Arts (Hons) in Business Studies – University of Greenwich			
Bachelor of Arts (Hons) in Business Studies, Finance – University of Greenwich			
Bachelor of Arts (Hons) in Business Studies, Human Resource Management – University of Greenwich			
Bachelor of Arts (Hons) in Business Studies, Logistics – University of Greenwich			
Bachelor of Arts (Hons) in Business Studies, Marketing – University of Greenwich			
Bachelor of Arts (Hons) in Marketing – University of Greenwich			
Bachelor of Arts in Human Resource Management – ZCAS University			
Bachelor of Arts in Management and Administration – ZCAS University			
Bachelor of Arts in Public Administration and Management – ZCAS University			
Bachelor of Business Administration – University of Zambia			
Bachelor of Business Entrepreneurship – University of Zambia			
Bachelor of Commence in Procurement and Supplies – ZCAS University			
Bachelor of Laws Degree (LLB) – ZCAS University			
Bachelor of Science in E-Commerce – ZCAS University			
Bachelor of Science in Marketing Management – University of Zambia			
Bachelor of Science in Monitoring and Evaluation – ZCAS University			
LLB Commercial Law – University of Zambia			

Part A. Personal Details

1. Surname (Mr./Ms/Miss)
2. First Name/Middle Names
3. Postal Address.....
4. E-mail address.....
5. Phone Number (Business).....Home Tel: No.....
6. Nationality.....Sex: **Male/Female**.....
7. N R C / Passport No.....
8. Place of Birth.....Date of Birth.....
9. Name and address Next of Kin.....

Part B. Education Background

ACADEMIC OR PROFESSIONAL QUALIFICATIONS (List your qualification starting with the latest)

Institution	Qualification	Year Obtained

Part C. Supporting statement

11. Make a brief statement explaining why you have chosen to apply the programme.

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12. EMPLOYMENT (List under the following headings starting with the current)

From	To	Position	Company

Part D. Sponsors Details

13. Name of Sponsor(s).....

Postal Address:.....

14. How did you find out about ZCAS University?

- Radio
- Friends or Relatives
- Television
- ZCAS U adverts
- Internet (Website)
- Career Fair Services
- Employer
- ZCAS U promotion

15. DECLARATION(S) TO BE SIGNED BY THE APPLICANT

- I understand that my eligibility will be based solely on official documents about my qualifications that I have sent to ZCAS University.
- I understand that all applicable fees will be charged at the current rate. I understand that, if admitted as a student I must pay tuitions and other fees to the ZCAS University.
- I declare that the information I have given on this form is correct.
- I understand that any false or misleading statement in this form could lead to disciplinary action being taken against me and/or may invalidate any decision reached on this application.
- I promise to work hard in any of my class assignment.
- I promise to observe Monday as a Professional day.

Signature of Applicant **Date**.....

16. OFFICE USE ONLY

Accepted		Proposed for Alternative Programme		Rejection	
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ATTACH THE FOLLOWING

- Copy of the NRC (Zambian only)
- Passport and Copy of the Study permit (Non Zambian)
- School Results/Certificate
- Any relevant Qualification to support the application